

## FINANCE Goal 6.3

### PARISH FINANCIAL VITALITY TOOLS

Within 18 months, we will develop the tools to measure Parish financial vitality and to achieve financial transparency across the Metropolis.

<b>FINANCE GOAL 6.3 ACTION PLAN</b>			
<b>Specific Key Actions Necessary To Achieve Finance Goal 6.3</b>	<b>Who Must Do Each Action</b>	<b>Timetable: How Many Months or Days To Finish Action From Previous Action</b>	<b>How Will We Know When This Action Has Been Completed</b>
1. Recruit Finance Goal 3 Task Force (“FTF3”)	Finance Strategic Planning Task Force and the Goal Captain	1 month after Start Date	FTF3 members identified
2. Research and summarize available assessment, processes, tools, methodologies, key indicators and other sources of best practices to determine Parish financial vitality	FTF3	4 months after step 2	Research is completed and summarized
3. Solicit and receive Metropolis Parishes financial statements and financial indicators and compile database to assist Parishes	FTF3	Simultaneously with step 2 (i.e., 4 months after step 1)	Database uploaded and complete
4. Determine parish Financial Vitality Best Practices Model and Assessment Tool (“Parish Vitality Model and Tool”) within Metropolis and develop standardized action plans to benchmark against and achieve Best Practices indicators	FTF3	4 months after step 3	Vitality Model and Tool is developed
5. Publish Parish Vitality Model and Tool on Metropolis Resource Center Portal (“Portal”) to promote financial transparency	FTF3	1 month after step 4	Parish Vitality Model and Tool available on Portal
6. Develop training program for Parishes on how to use Parish Vitality Model and Tool	FTF3	2 months after step 5	Training program is developed
7. Schedule regional training programs throughout Metropolis to teach how Parishes can benefit from and use Parish Vitality Model and Tool	FTF3	Beginning 3 months after step 6 and the continuously over the next several years	A Parish Vitality Model and Tool training program has been delivered at least twice in every region throughout the Metropolis
8. Measure effectiveness of the Parish Vitality Model and Tool and continue to update and improve to incorporate best practices and seek feedback and make improvements in Parish Vitality Model and Tool	FTF3	Starting after step 7 and ongoing thereafter	Ongoing improvements are made in Parish Vitality Model and Tool